



14th December 2025

Dear Families,

Our Christmas festivities continued at Windsor Clive last week!

Our Phase 3 classes showcased an amazing Christmas celebration at the church. If you were fortunate to attend, I am sure that you will agree that the singing, speaking and dancing was exceptional. Thank you to the parents who joined in with a Christmas dancing. It was really appreciated by the children.

Also our SRB 2 pupils, Reception and Hive 1 pupils all showcased their Christmas celebration. Christmas really is almost here!

This week we will look forward to our Christmas parties and our Christmas Fayre.

The children have been busy planning and making items for the Fayre and are really getting excited. This is going to be a great event, so I will look forward to seeing you there.

We will also be holding our annual Christmas jumper day on 17th December so I will very much look forward to seeing everyone looking festive.

Our School Christmas lunch will be on 18th December.

A busy, but very exciting week!

There are just a couple of things to note.

Christmas Fayre

Our school Christmas Fayre will take place on Wednesday of this week.

Please can I remind all parents that children need to be collected from the playgrounds at the normal time.

Children need to leave the school site prior to the Fayre opening at 3.10pm.

At 3.10pm, the doors by Year 3 and 5 will be opened to welcome you into the Fayre,

All of the stalls will be either in the alcove area or in the hall.

It really is going to be a fantastic event.

Please remember that if you would like your child to see Santa, you will need to purchase a ticket. There are limited places available for this so please remember to return your forms asap.

There will also be an amazing raffle which has a selection of incredible prizes. Thank you to those of you that have purchased tickets so far.

Coats

The weather is absolutely dreadful at the moment and I think that it is set to continue for the rest of the week.

Please could I remind parents that all children need to bring a coat to school.

The playground is very open, so it is very cold outside at both playtimes and lunchtimes.

SRB INSET day

A reminder to all parents of SRB pupils that there has been a change of INSET day just for your children. Their INSET day will be on 5th January. Although the rest of the school will be open on 5th January, all SRB staff will be attending bespoke training led by the Local Authority so **both** SRB classes will be closed.

Thank you for your flexibility.

Royal British Legion Poppy Appeal

I would like to thank everyone who purchased poppies for the Royal British Legion during the Poppy Appeal this year.

I'm delighted to tell you that as a school we £174.51, which is an amazing amount of money.

Thank you for your support for this very worthy charity.

Parking Information received from the Principle Officer - - Cardiff Council Road Safety and Training

Whilst the parking has slightly improved, please can I remind everyone of the message from the Principle Officer. I am concerned that there is still some parking on the white zig zag lines by the zebra crossing, which is extremely dangerous for our children.

Parking or stopping to pick up/drop off on the white zig zags at a pedestrian crossing is illegal at any time.

Parking or stopping on the zig zags reduces visibility for anyone using the pedestrian crossing and for oncoming traffic, putting our children and families at risk.

You could receive a Penalty Charge Notice of £70 (reduced to £35 if paid within 14 days).

Please help keep us safe by parking legally and responsibly

Thank you for reading this week's newsletter. I hope that you all have had a great weekend.

Yours faithfully,

Mrs Cherrilynne Clee

Headteacher

Cherrilynne.Clee@cardiff.gov.uk

Key dates for December

17th December – Christmas Fayre

18th December – Nursery Winter Celebration stay and play

19th December - INSET day – School closed for children

Do you need advice or support?

Please see details about Cardiff Parenting which is free and very supportive.

Family Gateway are at Windsor Clive every Tuesday at 1.30pm. Please ask Miss Gilbert if you would like to book an appointment.



Safeguarding Statement

Keeping your child safe is our main priority at Windsor Clive.

If your child tells a member of school staff that they have been hurt by another adult or is going to be hurt then that member of staff has a duty to report this to the school's Designated Safeguarding Persons who are Mrs Clee, Mrs Mings, Mrs Harris and Mr Boyce.

The Designated Safeguarding Person will sometimes need to share this information with Cardiff Children's Services for advice and support. You may be informed that this is happening unless advised otherwise by Children's Services.

Please understand that when we do this, we are following the Wales Safeguarding Procedures and are not making judgements about families.

The needs of the child come first.