



18<sup>th</sup> December 2025

Dear Families,

What an amazing week we have had at Windsor Clive!

We have taken part in a range of exciting Christmas activities and have enjoyed a weeklong celebration!

We have even had a special visit from Father Christmas!

### Christmas Fayre

Thank you to everyone for supporting our Christmas Fayre this week.

It was lovely to see so many families joining in with the celebrations in school.

It really was a fantastic event.

We even had a visit from a very special reindeer!!!

The children and staff worked so hard so a massive thank you to everyone involved.

Well done to everyone who won the amazing prizes in the raffle. If you were unable to collect your prize yesterday, it will be sent home today.

All of the money raised will be used to support the year groups next term.

### Attendance

I am so pleased to let you know that had nearly 100 children across the school that have had 100% attendance this term.

A massive well done and congratulations to you all. Thank you to parents and carers for your support in ensuring the children are coming to school on time every day.

### Punctuality

There are currently a number of children who are not coming to school on time.

Please can I remind all parents that school begins at 8.45am.

It is really important that children come to school on time to ensure that they don't miss any learning.

### SRB INSET day

A reminder to all parents of SRB pupils that there has been a change of INSET day just for your children. Their INSET day will be on 5<sup>th</sup> January. Although the rest of the school will be open on 5<sup>th</sup> January, all SRB staff will be attending bespoke training led by the Local Authority so **both** SRB classes will be closed.

Thank you for your flexibility.

### Breakfast club

From 5<sup>th</sup> January children attending breakfast club will need to come into school through the end door on the front yard where Reception enter the school in the morning NOT through the office. This will help children to enter the school  
This will be labelled to ensure a smooth transition.

### Gold award

I am absolutely thrilled to confirm that the Accreditation and Standards Committee agree that Windsor Clive Primary school has been awarded the UNICEF UK's Rights Respecting School Gold Award.

This is a really significant achievement for the school.

Special thanks must be given to Mrs Lewis and the School Government for their tireless efforts towards gaining this award.

Well done!

Thank you for reading this week's newsletter.

Thank you for all of your support this term.

I hope that you all have a fantastic Christmas and New Year and will look forward to seeing you in January,

Yours faithfully,  
Mrs Cherrilynne Clee  
Headteacher  
[Cherrilynne.Clee@cardiff.gov.uk](mailto:Cherrilynne.Clee@cardiff.gov.uk)

### **Key dates for January**

5<sup>th</sup> January - First day back from Christmas break

SRB INSET day – School closed for SRB children

8<sup>th</sup> January – Design to Smile – pm

15<sup>th</sup> January - Reception School Trip to The Meadows Farm

27<sup>th</sup> January – Year 3 Trip to St Fagans

### **Do you need advice or support?**

**Please see details about Cardiff Parenting which is free and very supportive.**

**Family Gateway are at Windsor Clive every Tuesday at 1.30pm. Please ask Miss Gilbert if you would like to book an appointment.**



### Safeguarding Statement

Keeping your child safe is our main priority at Windsor Clive.

If your child tells a member of school staff that they have been hurt by another adult or is going to be hurt then that member of staff has a duty to report this to the school's Designated Safeguarding Persons who are Mrs Clee, Mrs Mings, Mrs Harris and Mr Boyce.

The Designated Safeguarding Person will sometimes need to share this information with Cardiff Children's Services for advice and support. You may be informed that this is happening unless advised otherwise by Children's Services.

Please understand that when we do this, we are following the Wales Safeguarding Procedures and are not making judgements about families.

The needs of the child come first.